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REQUEST FOR TRAINING MATERIAL

COLUMN TO THE

TO:	Assistant	Director	of	Training	(Covert)
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DATE:

FROM: (Originator of request)

THROUGH:

TYPE OF MATERIAL

Specific statement on type of material is essential to enable TRD to make appropriate selection.

Examples: 25X1A14a

WHO WILL USE MATERIALS

(State nationality and relationship to this organization of all persons to whom material will be exposed.) Note: It is evident that unless the specific function for which the person or groups is to be trained is clearly defined, the material provided may not be relevant.

PURPOSE

Examples:

25X1A14a

4. Refresher reading for U.S. Staff Officers, etc.

LANGUAGE

(Normally training material is available in English only.)

CLASSIFICATION:

(State highest classification considered usable.)

DATE NEEDED:

NUMBER OF COPIES NEEDED:

(Note: Every effort should be made by OSO/OPC divisions and staffs to execute this form in sufficient detail, in order that TRD may have

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an exact guide to the selection of appropriate material. If special security considerations are involved, the requesting office will brief the Chief, TMS/TRD or Chief, DDS/TRD personally to ensure intelligent selection of material.

MATERIAL SELECTED:

APPROVAL/DISAPPROVAL:

DATE:

IF DIMAPPROVED, STATE REASONS:

RECOMMENDATIONS: